

**South Carolina Board of Examiners for the Licensure of  
Professional Counselors, Marriage and Family Therapists,  
Addiction Counselors and Psycho-Educational Specialists**

**April 8, 2025 – 10:00 a.m.**

**Synergy Business Park – Kingstree Building**

**Midlands Conference Room**

**110 Centerview Drive, Columbia, SC 29210**

**AGENDA**

**1. Meeting Called to Order – Dr. Jennifer Jordan, Chairperson**

Public Notice of this meeting was properly posted at the office of the South Carolina Board of Examiners for the Licensure of Professional Counselors, Marriage and Family Therapists, Addiction Counselors and Psycho-Educational Specialists, Synergy Business Park, Kingstree Building, 110 Centerview Drive in Columbia, SC, on the Board's website, and provided to any requesting persons, organizations, and news media in compliance with S.C. Code Ann. Section 30-4-80 of the Freedom of Information Act. Members of the public who wish to view the meeting may do so by live stream at <https://lir.sc.gov/cou/videos.aspx>.

**2. Approval of the Agenda**

**3. Approval/Disapproval of Absent Members**

**4. Approval of Minutes: February 18, 2025**

**5. Chairperson Remarks: Dr. Jennifer Jordan**

**6. Application Hearing**

- a. Rachel Berkowitz Eichhorn

**7. Disciplinary Hearing**

- a. NOH-SOF: Case# 2023-43

**8. Administrative Reports**

- a. Office of Investigations and Enforcement (OIE) Report – Jennifer Stillwell
- b. Investigative Review Conference (IRC) Report – Jennifer Stillwell
- c. Office of Disciplinary Counsel (ODC) Report – Sherrie Butterbaugh
- d. Board Executive Reports/Remarks – Pam Dunkin
  - Finance Report
  - CE Broker Report
  - Review List of New Licensees: 2/11/2025 – 3/26/2025
  - Number of Active Credentials as of 3/26/2025
  - Number of Continuing Education Providers Approved: 2/11/2025 – 3/26/2025
  - Ratification of New Continuing Education Sponsors Vote: 2/11/2025 – 3/26/2025
  - Application Review Committee: Applications Reviewed: 2/11/2025 – 3/26/2025

**9. New Business**

**a. Board Member Reports – Conference or Meetings Attended**

- National Association of School Psychologists (NASP) – Dr. Manning
- 61<sup>st</sup> Annual South Carolina Counseling Association (SCCA) Annual Conference 2025 – Dr. Pruett and Dr. Jordan
- 2025 South Carolina Association of School Psychologists (SCASP) Spring Conference – Dr. Manning
- American Association for Marriage and Family Therapy (AAMFT) 2025 Leadership Symposium – Mrs. Smith

**b. Discussion and Vote: Expert Reviewers**

**10. Reminder of 2025 Board Meeting Dates**

- July 8, 2025
- October 14, 2025

**11. Public Comments**

**12. Adjournment**